

MAZENOD UNITED

FOOTBALL
CLUB



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About this document

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Index

Introduction	4
Objectives of the Strategic Plan	4
Background	4
Junior Committee	4
Our Purpose	5
Our Vision	5
Our Values	5
Organisation Structure	5
Success Factors	5
Areas of focus	6
Implementation Plan	7
Operations	8
Marketing	8
Promotions	9
Finance	9
Forecast Operating Budget	10
Teams for 2013	11
Coaches for 2013	11
Coach Accreditation	12
Junior Team Management Structure	13
Summary of Role and Responsibilities	14
Working with Children Check	17
Guidelines for Junior FFV competition in 2013	17
Policies	24
Victorian Code of Conduct for Community Sport	25
Code of Conduct	25
FFV Code of Conduct	26
General	26
General Principles for all persons involved in sport	26
Players' Code of Conduct	27
Parents' Code of Behaviour	27
Coaches' Code of Behaviour	27
Administrators' Code of Behaviour	28
Officials' Code of Behaviour	28
Spectators' Code of Behaviour	28
Between the Parent/Player and the Coach	29
Between Player / Player	29
Between the Coach/Manager and the Player	29
Between the Coach and the Parent	29
Registration Forms	31



Introduction

Objectives of the Strategic Plan

The strategic business plan will play an integral role in managing the Mazenod Junior Football Club junior operations and achieving its goals over the next three years. It is to be used and updated by the Board and where necessary, it should be modified to reflect the ongoing development and needs of the Club.

This strategic plan can only succeed when strong business management practices are put in place and are adhered to. As part of the strategic plan, the Club will implement strong business principles in the areas of Operations and Finance to ensure the club is managed diligently on behalf of all its members.

The strategic business plans main objective is to deliver a sustainable environment to meet the demands of our growing junior and senior member base. The Board has canvassed and prioritised ideas to assist in the allocation of the clubs direction and funding in the short term.

The following objectives reflect what the Club wants to achieve over the next three years:

- Financial stability and growth
- Enhancement of our current facilities
- Player membership growth and participation
- Football to maintain a strong marketable presence
- Increase levels of sponsorship and fundraising
- Effective governance and management practices
- Effective volunteer plan
- Strong sport education program
- Greater level of support from the local community,

Background

Mazenod United Football Club was established in 2012 playing seniors in the Victorian league. The Club won the championship in its inaugural year and has positioned it for future success. The goals and objectives of the junior Club can be defined as follows:

- To be a sought after destination in relation to player development, with benchmark measures in all aspects of coaching in junior development, refereeing and club administration;
- Opportunities for all coaches, players, administrators and referees at the club to be able to develop their potential;
- To continue to promote the positive culture and leadership that is present at the Club; and
- Promote strong community values and our positive role modelling for young people.

Junior Committee

The 2013 junior committee is being established in January 2013 with the aim of creating a plan that will assist the Club to ultimately upgrade and develop facilities on offer to our members and the local community.

This plan will build upon the work commenced in 2012 by the Club and assist the development of the MSSC.



Our Purpose

The purpose of the junior club is to:

- ▶ Promote football in the Monash municipality and cater for greater social and competitive needs of our players and members;
- ▶ Provide opportunities for all participants to develop their full potential;
- ▶ Ensure a safe and supportive environment for all our community;
- ▶ Be inclusive of all and be aware of the diversity of our community; and
- ▶ Play the game with competitive spirit and in a fair and sporting way.

Our Vision

The Club will continue in its expansion and development of its facilities while continuing the promotion of football in the area and providing the highest possible quality development for all players, officials and volunteers. The game will be played at all times in a sporting and fair manner.

Our Values

The Club is to promote a respectful and responsible culture amongst young people and it being a safe, inclusive and accountable place for children and others associated with the Club.

Football should be coached, played and supported at all levels in a way that accords with the spirit of the game, encourages the broadest possible community and family participation, and embraces all who wish to be involved in a positive and encouraging environment.

Development aims and principles should take preference over competitive influence in relation to coaching and planning policies.

Organisation Structure

The Club structure developed in 2012/13 delineates the Club into clear lines of responsibility.

The junior development is imperative for the Club's growth and has been given a strong endorsement in the direction that the Club takes.

The structure allows the running of the football club to be managed separately from the MSSC. The plan aims to deliver initiatives that will assist in the successful management of these aspects of the Club.

Having a successful senior side at the club has helped attract players for the juniors and is imperative in securing local government funding to develop facilities and attract new players.

Success Factors

The junior club is faced with a number of issues that are likely to have a direct impact on the implementation of the strategic plan. These issues are noted and are required to be addressed throughout the year:

- ▶ Securing the required amount of funding from sources such as sponsorship, fund raising, local council and state government grants;
- ▶ Strong corporate governance and relationship between management volunteers;
- ▶ Implementation of football education and training programs within the Monash municipality;
- ▶ Increasing number of players and volunteers;
- ▶ Continued growth of football as a mainstream football code; and
- ▶ Marketing and promotion of the Club to local businesses, local council and community.



Areas of focus

The key areas are those of operations within the club that require a desired outcome over the period to achieve the strategic plan.

Division	Focus area	Goal or objective
Operations	Administration	• Produce agendas for and minutes of all meetings.
	Corporate governance	• Club constitution remains relevant to current structure.
	Facility management	• Club policies are developed and communicated to all that come in contact with the Club.
Marketing	Sponsorship	• Develop and continually enhance the sponsorship packages that were launched in 2012.
	Fundraising	• Aim to increase funds raised by 20% each year to meet the anticipated growth of the Club.
	Merchandise	• Review website and produce branded promotional material.
	Promotions	• Produce regular email newsletters for participants and families.
	Communications	
Promotion	Events	• Host club for junior gala days
	Participation	• Increase player numbers every year.
	Local schools	• Establish local school football coaching clinics in conjunction with FFV.
	Junior teams	• Have all coaches qualified by end of 2013.
	Facilities	• Establish under 15 and 16 teams to become feeder teams to the seniors.
		• Develop clubrooms and changing facilities.
Finance	Budgets	• Produce yearly operational budget
	Cashflow forecast	• Provide 12 month cash flow budget
	Reporting	• Produce balance sheet and profit and loss statements
	Banking	• Set up EFTPOS facilities



Implementation Plan

	Short Term (Year 1)	Medium Term (Year 2)	Long Term (Year 3)
Low Cost (<\$1,000)	<ul style="list-style-type: none"> ▶ Junior signage (\$500) ▶ Promotional material, posters and website update (\$500) ▶ TV/DVD player (\$900) ▶ Clean up existing clubrooms. ▶ Junior clinics in local schools (\$500) 	<ul style="list-style-type: none"> ▶ Identify additional training and playing grounds and facilities. ▶ Pergola left of clubrooms (TBA) ▶ Sponsor disadvantaged children (\$1,000) 	
Medium Cost (>\$1,000 < \$5,000)	<ul style="list-style-type: none"> ▶ Family friendly clubrooms, including tables, chairs, stools, etc. (\$2,500) ▶ Canteen area (\$1,500) ▶ Undercover benches and marquees (2,500) 		
High Cost (>\$5,000)	<ul style="list-style-type: none"> ▶ Second ground for use by Juniors (\$10-15,000) 	<ul style="list-style-type: none"> ▶ Fenced off pitches (TBA) 	<ul style="list-style-type: none"> ▶ Additional car parking (TBA) ▶ New clubrooms (TBA)



MAZENOD UNITED FOOTBALL CLUB INC. 2013 STRATEGY

Ron Palermo - Junior Club President

Operations

To run the junior club professionally and to provide first class facilities for all players, members and the local community.

Objective	Action	Responsible	Year			Status	Outcome	Priority
			13	14	15			
Produce agendas and minutes of all Junior meetings	Set up electronic storage of all agendas and minutes	Ron Palermo	X			Ongoing	To improve Club effectiveness	High
Review and where necessary amend Club constitution	To review current constitution and ratify at the Board.	Santo Biondo	X			To be done by 31 Jan.	To improve Club effectiveness	High
Enhance current facilities	Determine the enhancements and funding required	Board	X			Ongoing Review in April and December each year.	To improve facilities on offer at the Club	High

Marketing

To increase the brand awareness and promote the Club as a professional sporting club.

Objective	Action	Responsible	Year			Status	Outcome	Priority
			13	14	15			
Enhance the sponsorship packages that were launched in 2012	Monitor feedback and update packages to meet the needs of sponsors	Carl Costabile Daniel Paone Ron Palermo	X			Underway	To improve annual sponsorship income.	Critical
Increase funds raised each year to meet strategic objectives	Develop ideas to continually raise funds for the Club.	Board	X			Underway	Target is to raised TBA by end of 2013	High
Sales of branded merchandise	Release marketable items of merchandise	Board	X			TBA	Sales of merchandise targets to be discussed and agreed.	Medium
Develop branding	Launch updated website and produce relevant marketing material	Daniel Paone Ron Palermo Web admin	X			TBA	All communications to have consistent branding.	High
Produce regular email newsletter	Maintain email address listing	TBA	X			TBA	Issue regular email and issued to our membership base.	Medium

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Policy: Junior Club Strategy

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Prepared: Ron Palermo | Michael Diamente

Incorporation No. A0057172W

Date: January 2013

MAZENOD UNITED FOOTBALL CLUB INC. 2013 STRATEGY

Ron Palermo - Junior Club President



Promotions

To continually attract and retain player numbers for the Club.

Objective	Action	Responsible	Year			Status	Outcome	Priority
			13	14	15			
Develop Junior gala days	Host and enhance the experience of Club	Junior Committee Board	X			Earmarking two per year.	Junior days are managed in an effective way and promote the professional approach of the Club.	Critical
Increase junior player numbers	Implement strategy to develop current player numbers in both boys and girls squads.	Junior Committee Head of Coaching Board	✓			Underway and in line with strategy.	Increase junior player numbers each year.	Critical
Establish local and feeder school football coaching clinics.	Work closely with the FFV to ensure Club is presented as club of choice for potential football players.	Junior Committee Head of Coaching Board	✓			Nick D'Angelo conducted these prior to Christmas 2012.	Continually attract new junior players	Critical
Encourage volunteer coaches to become qualified	Research coaching clinics and promote amongst coaches.	Head of Coaching Technical Director	X			Underway	Have all coaches qualified by end of 2013	High

Finance

To ensure that the junior Club remains a viable operation.

Objective	Action	Responsible	Year			Status	Outcome	Priority
			13	14	15			
Produce operating budget	Develop and maintain operating budgets.	Ron Palermo Board	✓			Completed	Transparent financial reporting that allows Club to predict income and fund future initiatives.	Critical
Produce 12 month cashflow	Develop and maintain 12-month cashflow budget.	Ron Palermo Board	✓			Completed	Transparent financial reporting that allows Club to predict income and fund future initiatives.	Critical
Produce accurate end of year financial reports	Continually enhance the reporting of year-end results.	Ron Palermo Board	X			To be done in December 2013.	Transparent financial reporting that allows Club to predict income and fund future initiatives.	Critical

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MAZENOD UNITED FOOTBALL CLUB INC. 2013 STRATEGY

Ron Palermo - Junior Club President



Forecast Operating Budget

Amount \$	Operating Activity	Target \$	Assumptions
\$400	Registration fees pre-Christmas	19,200	48 actual registered players
\$450	Registration fees 2013	21,600	48 target registered players
\$200	SSF registration fee pre-Christmas	1,400	7 actual registered SSF players
\$250	SSF registration fee	5,750	23 target registered SSF players
\$100	Preseason launch tickets	5,000	50 guests
\$250	Bar and BBQ sales	10,000	Training nights and game days
Various	Merchandise sales	2,500	New range
Various	Fundraising activities	2,500	Volunteer support
Various	Sponsorship	10,000	Support from local businesses
	Total income	77,950	Target \$80,000

Amount \$	Operating Activity	Target \$	Assumptions
\$300	Team entry	-1,800	6 x teams allowance
\$1,000	FFV	-6,000	6 x teams
\$200	FFA	-1,200	6 x teams
\$150	Match record book	-900	6 x teams
\$300	Referee fees	-1,800	6 x teams
\$1,000	Coach fees	-6,000	6 x teams
\$200	Player kits	-19,200	96 registered players
\$100	SSF player kits	-3,000	30 SSF registered children
\$500	Equipment	-3,000	Training equipment per team
Various	Merchandise purchases	-1,250	Sales to non players
Various	Sponsorship costs	-1,000	Entertainment and gifts
\$2,500	Season launch	-2,500	April 2013
\$2,500	End of season event	-2,500	December 2013
\$40	Printing logos	-5,040	126 x players
10	Printing numbers	-960	96 x players
Various	Stationary	-1,000	Promotional and website costs
Various	Food and beverages	-5,000	Training nights and games day
Various	Bank fees	-\$500	Bank account expenses
Various	Miscellaneous and other expenses	-5,000	Contingency
	Total income	67,650	Target
	Forecast Operating Income	11,300	Assumptions

- Number of assumptions made is to be discussed in consultation with Board approval.
- Recommend that children of coaches, team managers and committee members to have registration fees reduced by 50%.
- In first year of operations, the junior club is contributing circa \$250 per playing child to meet expenses when calculating only against total registration fees.

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Teams for 2013

The number of players forecast in the junior operating budget is based on six teams in:

1. Under 10 boys - ten boys registered before Christmas, need another four
 2. Under 11 boys - eight boys registered before Christmas, need another six
 3. Under 12 boys - four boys registered before Christmas, need another 12
 4. Under 13 girls - six girls registered before Christmas, need another 10
 5. Under 14 boys - three boys registered before Christmas, need another 13, however may play up in Under 15, where three boys have registered.
 6. Under 15 girls - eight girls registered before Christmas, need another eight.
- We are confident that we will field teams in all of the above age groups and can commence recruiting players for the respective teams.
 - There are two boys that have registered in under 17's, we should contact the families as soon as practicable to advise we do not expect to field a team and return the \$50 deposits paid.
 - There is one under 16 girl that has registered and we should contact FFV to see if we can get dispensation to allow her to play under 15's.
 - We are forecasting to have 30 small-sided children play at the club, current seven registered.

Coaches for 2013

Small Sided Football: Alexander Chul, supporting coaches recruited from participating parents.

Under 10 boys : Andrew Hatvani, assistant coach recruited from participating parents.

Under 11 boys: Interim coach required, coaching position to be advertised ASAP.

Under 12 boys: Robert D'Angelo provided he is able, assistant coach recruited from participating parents.

Under 13 girls: Interim coach required, coaching position to be advertised ASAP.

Under 14 boys: Dominic D'Angelo, assistant coach recruited from participating parents.

Under 15 girls: Interim coach required, coaching position to be advertised ASAP.

- All coaches will be allocated a retainer of \$1,000 that can go towards reducing participating children's or own registration fees, sponsorship and/or other expenses.
- The coach is responsible to arrange two training sessions per week and attend on game day activities.
- SSF children are to have one training session per week with inter club games organised on Saturday mornings. The coach is responsible to organise a minimum of two gala days throughout the year.

Coach Accreditation

For the Under 8 to Under 11 age groups of SSF, FFA and FFV strongly encourage that all coaches and instructing referees complete a Junior Licence coaching course. There are ample Junior Licence courses organised at various locations throughout the state and spread evenly throughout the year.

Coaches and Instructing Referees are encouraged to register on-line at www.footballaustralia.com.au/coaching. Alternatively clubs may wish to organise a Junior Licence coaching course to be held at their club. To do so simply contact our coaching team at coaching@footballfedvic.com.au.

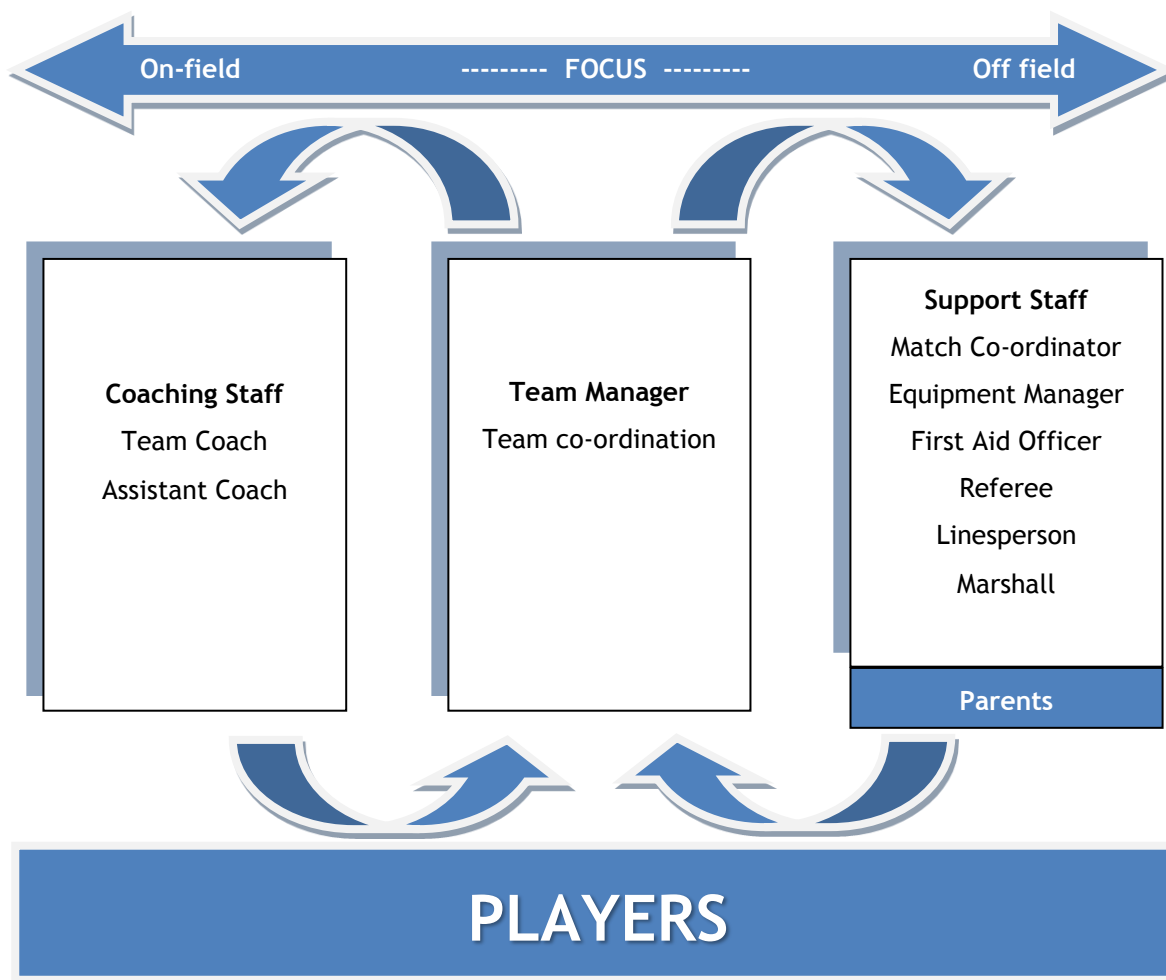
In Australia coach education has been divided into two pathways - community and advanced. Community courses are short, inexpensive, regularly and locally available courses for those people coaching local amateur teams. Advanced courses are long, intensive courses aimed at those who intend to become professional coaches of professional or advanced players.

The community coaching courses provide coaches with an understanding of appropriate coach behaviour, exposure to model training sessions organised by the instructor as well as the opportunity to get involved in the planning and presentation of safe, appropriate and age related practices. Clubs wanting further information regarding coaching course dates and locations should refer to either the FFV or FFA coaching websites, contact the FFV coaching department (coaching@footballfedvic.com.au) or their respective Zone Development Officer. Clubs who have a large number of coaches wanting to get appropriately accredited can get in contact with FFV who may be able to arrange a course at your own club.

In 2011 the structure of football coach education across Australia was updated, with the aim of having all club coaches accredited at the appropriate level for the players they coach. The accreditation levels are:

- **Ages 5-7**
 - ▶ Grassroots Certificate (3 hour FREE course for those coaching Optus Small Sided Football)
- **Ages 8-11**
 - ▶ Junior Licence (2 day course, or equivalent over several sessions)
- **Ages 12-15**
 - ▶ Youth Certificate 1 (1 day course, or equivalent over several sessions)
 - ▶ Youth Certificate 2 (2 day course, or equivalent over several sessions)
 - ▶ Youth Licence (20 minute assessment)
- **Ages 16 and over**
 - ▶ Senior Certificate 1 (1 day course, or equivalent over several sessions)
 - ▶ Senior Certificate 2 (2 day course, or equivalent over several sessions)
 - ▶ Senior Licence (20 minute assessment)

Junior Team Management Structure



The Team Manager is the critical member of the management structure whose key function is to ensure the team operates effectively. This is achieved by coordinating the activities of the support staff so as to enable the coaching staff to focus exclusively on the players and related “on-field” matters, free of all other “off-field” responsibilities. The Team Manager is also the main conduit for communication between the coaching staff and support staff or parents.

Summary of Role and Responsibilities

1. Team Manager

- ▶ Manage the team structure and allocate people to various roles, including job-sharing & rotation of responsibilities if necessary.
- ▶ Act as first point of contact for all team-related issues, including conduit for communication between coaching staff and support staff/parents.
- ▶ Act as back-up for other support staff members as required.

2. Match Co-ordinator

- ▶ Confirm match details on FFV website approx. 48 hours before match day.
- ▶ Confirm match details with opposition team prior to game day, including venue, kick-off time and playing strip.
- ▶ Inform all players of scheduled game details each week via SMS.
- ▶ Confirm marshals, linesman and weekly duty roster responsibilities.
- ▶ Collect referee fee for all home games and pay referee after the match (U12's & up only).
- ▶ Ensure match record is completed, handed to referee 15 minutes before each game and signed after each game (U12's and up only).
- ▶ Inform Club Secretary (TBC) of match scores by 5.00pm on game day.
- ▶ Timekeeper.

3. Equipment Manager

- ▶ Manage and maintain all team equipment, report any faults and arrange replacement of damaged items.
- ▶ Ensure availability of match day balls (minimum 3 balls) and keep spare pump/needle.
- ▶ Collect and distribute match tops and manage team roster for laundry.
- ▶ Ensure dressing rooms are available, clean and tidy on match day.
- ▶ Show referee and opposition teams to dressing rooms on match day.
- ▶ Manage team roster for oranges at half time.

4. First Aid Officer

- ▶ Undertake and maintain basic first aid training and be aware of fire evacuation plan.
- ▶ Keep first aid kit, ensure it is adequately stocked (including ice packs) and be aware of location of stretcher.
- ▶ Keep copies of player medical consent forms on hand at all times and be aware of any player medical conditions.
- ▶ Maintain injury records.
- ▶ Enforce blood rule (player must come off ground, be cleaned up and playing top replaced if necessary).
- ▶ Be aware of address/location of away game venues in the event of having to provide directions to ambulance.

5. Referee

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a. Game Leader

- ▶ For Under Six's and Seven's.
- ▶ Main role is to keep game moving fluently, limit stoppages and assist players with match re-starts.
- ▶ Check field of play to ensure it is safe and ensure all players are wearing shin guards and that any jewellery worn is safe.
- ▶ Ensure match is played for required duration, using appropriate ball size and in accordance with FFV rules/guidelines.
- ▶ Encourage players to have fun and use different players to take re-starts.
- ▶ Discourage players from permanently over-guarding the goal & encourage players to dribble/pass the ball into play from re-starts rather than big kicks.
- ▶ Ensure opposing team is back to the halfway line for all goal re-starts.

b. Instructing Referee

- ▶ For under eight's to 11's.
- ▶ Main role is to control the game to ensure it is played fluently and instruct/correct players on how to behave and the rules (with minimal whistle blowing).
- ▶ Check field of play to ensure it is safe and ensure all players are wearing shin guards and that any jewellery worn is safe.
- ▶ Ensure match is played for required duration, using appropriate ball size and in accordance with FFV rules/guidelines.
- ▶ In the case of repeated indiscretions the referee should stop the game and apply appropriate actions/decisions.
- ▶ Discourage players from standing in blatant offside positions.

c. Back-up Referee

- ▶ For U12 and up there is normally an FFV appointed official assigned to referee the matches. In the event the FFV fails to arrive, each team must ensure they have a back-up referee available to referee the game.
- ▶ Identify yourself to opposition coach & team manager prior to game and confirm scheduled kick-off time.
- ▶ Check field of play to ensure it is safe and ensure all players are wearing shin guards and that any jewellery worn is safe.
- ▶ Identify acting captain from each side and toss coin to decide kick-off.
- ▶ Ensure match is played for required duration, using appropriate ball size and in accordance with FFV rules/guidelines.



6. Linesperson

- ▶ One linesperson is required for all home and away games for U12's and up in cases of an FFV appointed referee (or back-up referee).
- ▶ Ensure you are familiar with and have a reasonable knowledge of the offside rule.
- ▶ Identify yourself to match official prior to the game.
- ▶ Indicate (flag) to referee - out of bounds, corner kicks, goal kicks, throw-ins, offside and substitutions.
- ▶ Notify referee of any accident//incident occurring behind the play.

7. Marshal

- ▶ At least one marshal is required to be provided by each team for all games.
- ▶ Marshals must be at least 18 years of age and be clearly identifiable.
- ▶ Identify yourself to match referee prior to game.
- ▶ Escort official match referee to/from the ground at start, half time & end of each match.
- ▶ Crowd control - ensure all spectators follow FFV codes of behaviour and assist match referee in any way possible.

8. Other Parents

- ▶ It is recommended that all other parents that have not taken a formal support staff position should be rostered to undertake weekly laundry duties and supply oranges for half time.



Working with Children Check

The Victorian Government through the Department of Justice has introduced the “Working with Children Act 2005” which has distinct implications on the conduct of FFV, its associations and all clubs playing in FFV competitions.

The Working with Children (WWC) Check is an initiative to further improve the safety of Victoria’s children when they are participating in activities. It was developed through extensive public consultation, and aims to strike a balance between protecting children under 18 years of age, promoting volunteering and safeguarding individuals’ rights. 13

The requirement for WWC Checks commenced in April 2006. It seeks to prevent those who pose a risk to the safety of children from working with them, in either paid or volunteer work. The Working with Children Act 2005 (Vic) (Act) requires that some people who work or volunteer in child-related work apply for, and pass, a WWC Check.

The WWC Check now covers all areas of administration, officiating, coaching and overnight supervision at camps and clinics. Some people working or volunteering in connection with Football (football) will be required to apply for WWC Checks before commencing their role at clubs.

FFV has a WWC Check policy that clubs need to comply with. This policy can be downloaded from FFV’s website at www.footballfedvic.com.au/index.php?id=32.

For more information the Department of Justice can be contacted on 1300 652 879 or visit www.justice.vic.gov.au/workinhgwithchildren.

Guidelines for Junior FFV competition in 2013

Mazenod United’s philosophy is that small-sided football and junior football is based on the principles of fun and enjoyment, participation by all players, fair play and sportsmanship in addition to fitness and skill development.

Whilst performance and the development of excellence are recognised by the Club, they must not override the Club’s commitment to providing a positive sporting experience for all players regardless of the player’s ability or perceived ability.

It should be remembered that children develop in different ways at differing rates and there are many examples of champion adult sportspeople who were considered to be among the weaker participants in their chosen sport as children or teenagers. Mazenod United’s philosophy is that with a positive, caring and encouraging football environment all children have the potential to develop into fine football players over time.

To ensure that Mazenod United promotes Football within the Mazenod School and local community, it is the interests of the players that must take precedence. To this end there must be a defined policy and process governing team composition and match playing time and all club officials, coaches and team managers are to not only follow the rules but to do so in the spirit that has determined these rules.

MAZENOD UNITED FOOTBALL CLUB INC.

2013 STRATEGY

Ron Palermo - Junior Club President



Small Sided football

The emphasis in these age groups is on fun, participation, social interaction and learning. Younger children do not regard winning with the same degree of excitement that adults may. It is expected that team officials and parents do not let their ambitions impact the enjoyment that children obviously gain from playing football, but rather get their enjoyment from seeing the children's enjoyment from playing football.

However, Mazenod United also recognises that these age groups are the best age groups for football players of the future to learn the basic skills of football and it is to this end that the club selects and encourages appropriately trained coaches to teach the game and basic skills to the players.

	Under 6 and 7	Under 8 and 9	Under 10 and 11
Born	2006 or 2007	2004 or 2005	2002 or 2003
Number of players	4 versus 4	7 versus 7	9 versus 9
Ball size	3	3	4
Pitch size	30 x 20 metres	50 x 40 metres (¼ pitch)	70 x 50 metres (½ pitch)
Goal size	2 x 1 metre	3 x 2 metres	5 x 2 metres
Duration	2 x 15/20 minute halves (= 30 to 40 minutes)	2 x 20 minute halves (= 50 minutes)	2 x 25 minute halves (= 50 minutes)
Penalty area	Not Applicable	5 x 12 metres	5 x 12 metres
Referee	Game leader	Instructing referee	Instructing referee
Offside	No	No	No
Match record	No	No	No
Kick off times	Club discretion	9:00 AM	9:00 AM

All registered and financial players who regularly attend training sessions are to be afforded equal playing time without regard to their ability.

All players must be given the opportunity to play in every position. There is no justification for specialisation at this level. This also applies to the goalkeeping position.

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2013 STRATEGY

Ron Palermo - Junior Club President



Player Eligibility

Players can move freely between age groups (Under 7 to Under 11), playing above or below their age group as determined by their current stage of development. It is preferable that participants play down one, or no more than two, age groups.

Keeping a player in a team where they are no longer challenged or are finding their experience too challenging is detrimental to the player's development and as a result, the child may lose interest in the sport. FFV encourages coaches to initially place players in teams according to their age, however, the player's progress should be monitored week to week and moved to a team that is more suited to the player if required.

Optus SSF players can move freely between league categories (Joeys, Wallabies and Kangaroos), as determined by their current stage of development.

Girls may play in boys' leagues, however boys may not play in girls' leagues.

Composition of Leagues

Ideally leagues will consist of 10 teams, but could be as small as six teams or as large as 15 teams.

Three categories of leagues offered in Optus SSF are:

1. Kangaroos
2. Wallabies
3. Joeys

Apparel

Clubs are encouraged to wear FFV license apparel, however, this is not a requirement.

FFV licensees can be found on the FFV website.

Teams have the option of wearing bibs.

Numbers on playing shirts are optional.

Football equipment and FFV license apparel is available to be purchased from the shop located at Darebin International Sports Centre (DISC) at 281 Darebin Rd, Thornbury, VIC 3071.

Fixture Changes

Clubs are welcome to alter a fixture to a mutually agreeable time, date and venue without FFV approval. Changes do not need to be advised to FFV unless clubs wish to have these fixture details changed online.

Match Records

No match records are required for any fixtures.

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Client: Mazenod United Football Club

Policy: Junior Club Strategy

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Prepared: Ron Palermo | Michael Diamente

Incorporation No. A0057172W

Date: January 2013

MAZENOD UNITED FOOTBALL CLUB INC.

2013 STRATEGY

Ron Palermo - Junior Club President



Non-Participation and Forfeits

Games will follow a strict no-show policy. A club will be fined \$50 for its first offence of not participating in a fixture and failing to notify the opposition club before the day of the fixture.

For a second offence of not participating in a fixture and failing to notify the opposition club before the day of the fixture, the team will be withdrawn from its league.

Clubs are encouraged to inform FFV of any teams that do not participate in a fixture without sufficient notice by contacting the FFV Competitions department via competitions@footballfedvic.com.au.

Abandoned and Postponed Matches

If a match is not played clubs are welcome to reschedule this match as best suits both teams. It is advised that catch-up rounds be used in such instances. FFV will not reschedule missed matches.

Match Points and Results

No results will be recorded and we ask that clubs do not place any emphasis on winning, losing or keeping scores. If a club posts results online the FFV Results Coordinator will remove the result and a penalty will apply for repeat offences.

Uneven Numbers

As the weeks go by you will find that the number of participants that attend sessions may differ from week-to-week. When forming players into groups you may find that there are too many participants, a simple solution is to incorporate an interchange system. Coaches or Instructing Referees should be in charge of interchanges and ensure that they occur frequently. All players should be rotated so they get as much playing and rest time as each other. Under no circumstances should games be played outside of the nationally consistent formats. Penalties will apply to clubs that breach this.

Fair Game Time

It is the collective responsibility of all club administrators, coordinators, coaches, and parents to ensure that every player involved is given equal opportunity to enjoy their football. All children are to be given fair game time. Ideally, this would involve all players receiving equal game time either on a weekly basis, or over the course of the season.

Should players not receive fair game time, parents are encouraged to raise the issue with their team's coach in the first instance. Should the problem not be rectified, parents are then encouraged to approach the club's committee in writing to settle the dispute. In the unlikely event that the club is unable to rectify the problem parents can contact FFV's Grievance Department.

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Portable Goals

Samba Sports is the preferred national supplier of portable goals. Orders for goals can be made by filling in the purchase order form located on the Optus SSF section of the FFV website at www.footballfedvic.com.au/index.php?id=185.

Clubs should note that they are able to apply for various funding at designated periods throughout the year. Grant information is updated as it becomes available on the Grants section of the FFV website at www.footballfedvic.com.au/index.php?id=28.

Team Composition

All players should play in their own age group unless there are valid reasons to play in an older age group. A player may be allowed to join a team playing in a higher age group level if the player's parents, team coach and Committee Representative consider it in the best interests of the player concerned or there are excess players in the player's own age group and there are vacancies in the older age group.

Players may sometimes be invited to play in an older age team if the older age team is short of players, however players in an existing team should not be displaced or denied adequate playing time as a result of players being brought in from another team.

Correct age group players must be accepted on a first come first served basis up to the preferred squad size (i.e. preference will be given to players registering prior to the registration deadline). When the preferred team size has been reached, additional players may be accepted up to the maximum number outlined above at the discretion of the Coach and Team Manager.

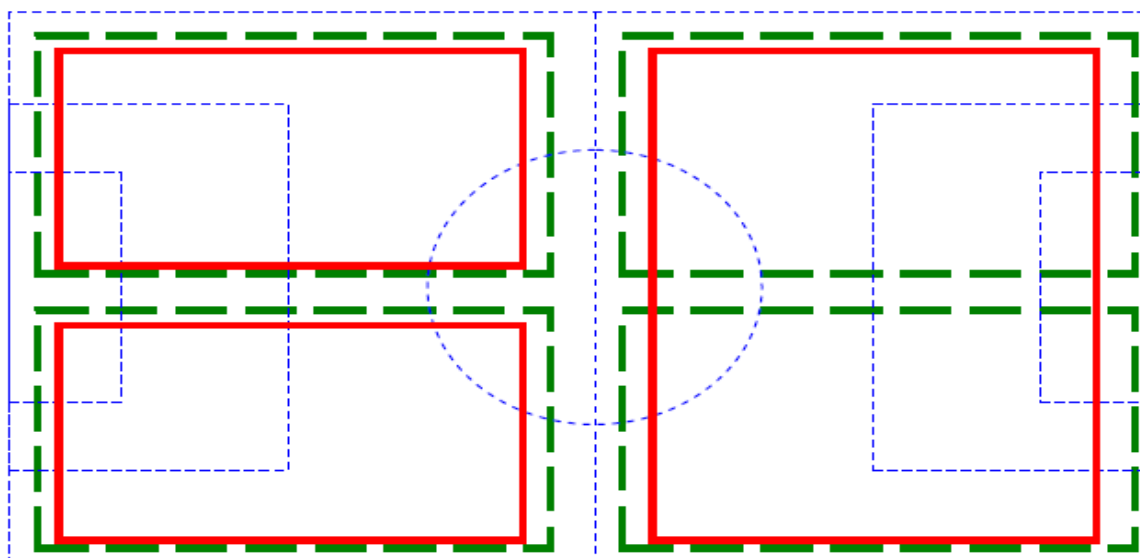
If a squad has less than the preferred number for its age group then players may be accepted from a younger age group. Under no circumstances is a coach or team manager to directly approach an underage player as underage players may only be accepted after initial consultation with parent, then the coach and team manager of the lower age group.

If there is more than one team in any of the age groups between Under 8's and 11's inclusive, team composition is not to be determined by ability. Coaches and Managers are required to consult with the Head of Coaching and other Coaches and Team Managers, in the same age group to ensure that all teams in the age group are as equal as possible in terms of squad size and ability.

Pitch Set-Up

Under 8s and Under 9s

Under 10s and Under 11s



MAZENOD UNITED FOOTBALL CLUB INC.

2013 STRATEGY

Ron Palermo - Junior Club President



Juniors

As players progress through their teenage years football becomes more competitive and winning assumes a higher priority. Accordingly, coaches of these age groups are allowed greater flexibility in the areas of team composition and playing time but this does not mean that they should ignore the Club philosophy of fair play, participation, enjoyment, and sportsmanship.

Although Mazenod United believes that teams in these age groups should be competitive and endeavour to appoint only experienced, credentialed professional coaches, the primary objectives are encouragement and education as opposed to producing league champions.

Boys

	U12	U13	U14	U15	U16	U17	U18
Born	2001	2000	1999	1998	1997	1996	1995
Players	11 versus 11						
Ball size	4	4	5	5	5	5	5
Pitch size	Full pitch being minimum 96 x 60 metres and maximum 105 x 68 metres						
Goal size	Full standard size						
Duration	2 x 25 (=50 minutes)	2 x 25 (=50 minutes)	2 x 30 (=60 minutes)	2 x 35 (=70 minutes)	2 x 40 (=80 minutes)	2 x 40 (=80 minutes)	2 x 45 (=90 minutes)
Penalty	Full standard size						
Referee	FFV referee						
Offside	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Records	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Kick off	10:10AM	11:20AM	12:30PM	13:45PM	15:15PM	11AM-15PM	11AM-15PM

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MAZENOD UNITED FOOTBALL CLUB INC. 2013 STRATEGY

Ron Palermo - Junior Club President



Girls

	Under 12	Under 13 and 14	Under 15 and 16	Under 17 and 18
Born	2001	1999 or-2000	1997 or 1998	1995 or 1996
Players	11 versus 11			
Ball size	4	5	5	5
Pitch size	Full pitch being minimum 96 x 60 metres and maximum 105 x 68 metres			
Goal size	Full standard size			
Duration	2 x 25 (=50 minutes)	2 x 30 (=60 minutes)	2 x 40 (=80 minutes)	2 x 45 (=90 minutes)
Penalty Area	Full standard size			
Referee	FFV referee			
Offside	Yes	Yes	Yes	Yes
Records	Yes	Yes	Yes	Yes
Kick off	FFV has flexible kick-off times for all Junior Girls League Competitions. Clubs may nominate a preferred home kick-off time. Once this time has been submitted to FFV it cannot be altered.			

Whilst it is recognised that in this age bracket that player ability begins to partially determine playing time, all registered and financial players who regularly attend training sessions must be given ample and fair playing time (at least half of a match).

Players should be encouraged to try playing in different positions.

Whilst selection and playing time may be made on “best team available” basis, ability is not the only factor. All registered and financial players who regularly attend training shall be afforded game time.

Unregistered players will not be permitted to play in ANY MATCH under ANY CIRCUMSTANCES.

The no pay, no play will be strictly enforced.

If players from any team are invited to help make up the numbers for another team they are not to displace existing team members. Whilst invited players are to receive playing time, they are to be regarded as a reserve player.

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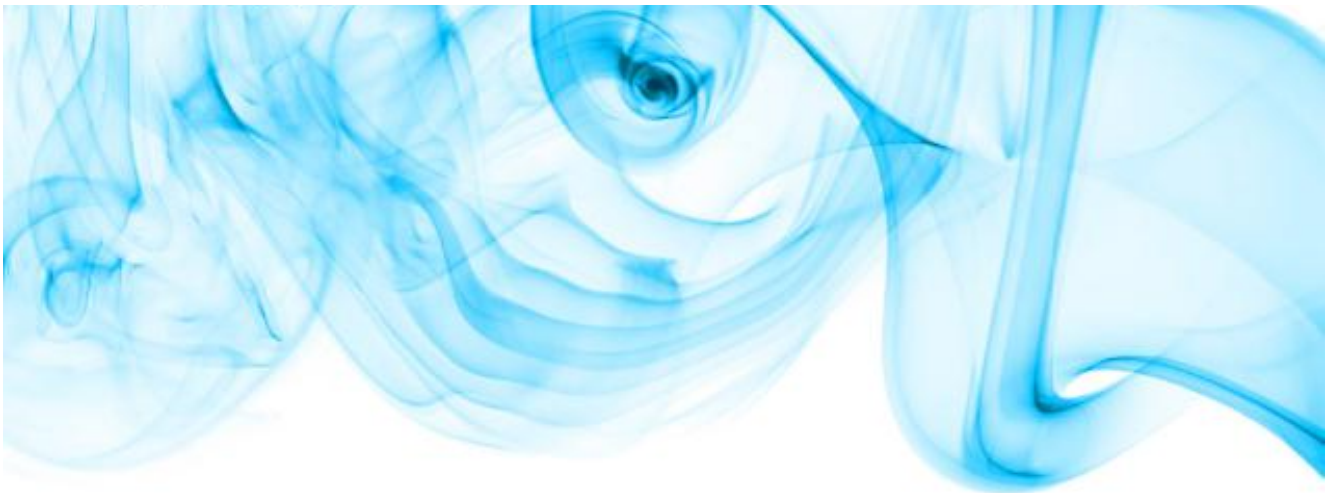
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MAZENOD UNITED FOOTBALL CLUB INC. 2013 STRATEGY

Ron Palermo - Junior Club President



Policies



MUFC
LEAVE NOTHING UNDARED

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Victorian Code of Conduct for Community Sport

Every person in Victoria has the right to participate in community sport, which is safe, welcoming and inclusive. Equally, everyone plays a part in ensuring their actions and behaviours are supportive of these values.

The Victorian Government's Respect Agenda is about ensuring that respect for ourselves, others and the community, is at the centre of what it means to be Victorian. As part of this Agenda, the Government is committed to enabling every person, in any capacity, to have the opportunity to participate in community sport without fear of abuse, intimidation and harassment.

State Sporting Associations and clubs also have a responsibility to ensure participation in any community sport event is free of any anti-social behaviour both on and off the field, which prevents others from taking part and getting active.

The Victorian Code of Conduct for Community Sport outlines behaviours, which are expected to be followed by every person involved in community sport, as well as identifying the behaviours, which must not be tolerated.

The Code supports A Right to Respect: Victoria's Plan to Prevent Violence Against Women by taking a zero tolerance stance towards violence against women. The Code also aims to encourage cultural and behaviour change to prevent it happening in the first place.

Acts of violence, discrimination and vilification are illegal acts within Victoria. It is a club's responsibility to not only report these to the appropriate authorities but to ensure these acts are not tolerated by the sport or the club.

State Sporting Associations and clubs will have the responsibility of adhering to and enforcing the code through sport specific penalties. State Sporting Associations and clubs who don't adhere to and enforce the Code will not be eligible for funding from Sport and Recreation Victoria, and any existing funding will cease.

The Code provides the opportunity to make a positive impact on community participation in sport and recreation by encouraging appropriate behaviour at all times. Implementation of the Code will ensure that community sport remains safe and inclusive for all.

Code of Conduct

Every person: spectator, player, club member, official, participant, administrator, coach, parent or member of the community involved with the sport, should work to ensure:

- Inclusion of every person regardless of their age, gender or sexual orientation.
- Inclusion of every person regardless of their race, culture or religion
- Opportunities for people of all abilities to participate in the sport and develop to their full potential
- Respect is shown towards others, the club and the broader community
- A safe and inclusive environment for all
- Elimination of violent and abusive behaviour
- Protection from sexual harassment or intimidation

The Code applies to community sport, training and club sanctioned events.

FFV Code of Conduct

The Australian Sports rule has produced the following 'Codes of Behaviour', which have been adopted by Mazenod United Football Club Inc. (MUFC).



These codes are deemed to be incorporated into the FFV Rules of Competition and MUFC strongly encourage and promote these to all members of our club including spectators and parents.

General

It is vital that everyone involved in sporting activities, whether they be Athletes, coaches, parents, officials or supporters, understand their Responsibilities to ensure that all participants enjoy the sport.

This is particularly true at junior level. All players, parents, officials, coaches and members will be given a copy of these codes by MUFC, and MUFC will ensure the codes are clearly displayed in their Clubrooms.

FFV and MUFC asks all junior Club members and other participants, to support those principles and to actively follow the practices outlined below.

General Principles for all persons involved in sport

- ▶ Operate within the Rules and spirit of Football, promoting fair play over winning at any cost.
- ▶ Encourage and support opportunities for people to learn appropriate behaviours and skills.
- ▶ Support opportunities for participation in all aspects of the sport.
- ▶ Treat each person as an individual.
- ▶ Display control and courtesy to all involved with the sport.
- ▶ Respect the rights and worth of every person regardless of their gender, ability, cultural background or religion.
- ▶ Respect the decisions of officials, coaches and administrators in the conduct of the sport.
- ▶ Wherever practical, avoid unaccompanied and unobserved one-on-one activity (when in a supervisory capacity or where a power imbalance will exist) with people under the age of 18 years.
- ▶ Adopt appropriate and responsible behaviour in all interactions.
- ▶ Adopt responsible behaviour in relation to alcohol and other drugs.

- ▶ Act with integrity and objectivity, and accept responsibility for your decisions and actions.
- ▶ Ensure your decisions and actions contribute to a safe environment.
- ▶ Do not tolerate harmful or abusive behaviours.
- ▶ Do not bring the game of Football into Disrepute, by engaging in discriminatory, offensive or criminal behaviour.
- ▶ Ensure your decisions and actions contribute to a harassment free environment.
- ▶ Do not bring the game into Disrepute by engaging in harassment, including sexual harassment or any unwelcome sexual conduct, which makes a person feel offended, humiliated and/or intimidated.
- ▶ Do not bring the game into Disrepute by provoking or inciting hatred or violence, including crowd violence.
- ▶ Do not bring the game into Disrepute by engaging in corruption, forgery or falsification, or by abusing a position to obtain a personal benefit.
- ▶ Do not bring the game into Disrepute by the throwing or fixing of a match, by accepting bribes, or by any conduct intended to unfairly effect the result of a match;
- ▶ Do not bring the game into Disrepute by any other conduct that materially injures the reputation and goodwill of Football.

(NB for the purposes of this code of behaviour 'Disrepute' means conduct, statement or appearance in public that is damaging to reputation).

Players' Code of Conduct

- (a) Play by the Rules and within the spirit of the game;
- (b) Do not argue with the match official. If you disagree, have your captain or coach approach the match official during a break in play or after the match is concluded;
- (c) Control your temper. Verbal abuse of officials or other players, deliberately distracting or provoking another person is not acceptable or permitted in any sport;
- (d) Maintain your focus and work hard for yourself and your team;
- (e) Be a good sport and be prepared to acknowledge good play whether it is from your team or the opposition;
- (f) Treat all players as you would like to be treated. Do not interfere with, bully or take unfair advantage of another player;
- (g) Cooperate with your coach, teammates and opponents. Without them, there would be no competition;
- (h) Play for your own enjoyment, and not just to please parents and coaches;
- (i) Remove all jewellery prior to training and match play, as it is a hazard to you and those around you;
- (j) Do not accept or use any banned or unauthorised drug(s), including the consumption of alcohol at any time.

Parents' Code of Behaviour

- (a) Remember that children play sport for their enjoyment, and not yours;
- (b) Encourage all children to participate, do not force them;
- (c) Focus on the child's efforts and performance rather than the result of the activity (that is, winning or losing);
- (d) Encourage children to always participate according to the rules;
- (e) Never ridicule, yell at a child for making a mistake or losing a game;
- (f) Remember that children learn best by example, so applaud good play by both teams;
- (g) Support all efforts to remove racial and religious vilification, verbal and physical abuse from sporting activities;
- (h) Respect the match official's decisions and teach your child to do likewise;

- (i) Show respect and appreciation to Club volunteers, including coaches, officials and administrators. Ensure any issues are raised through the correct channels;
- (j) Do not smoke or consume alcohol near the team bench (Technical Area) or sideline.

Coaches' Code of Behaviour

- (a) Remember that children participate for the fun of it and that winning is not everything;
- (b) Never ridicule or yell at a child for making a mistake or being in a losing team;
- (c) Be reasonable in your demands on younger players time, energy and enthusiasm;
- (d) Teach your players to abide by the rules and laws of the games;
- (e) Whenever possible, change the group of players to ensure everyone has a reasonable chance of success;
- (f) Avoid overplaying the talented players as all players deserve equal time on the playing field;
- (g) Ensure that equipment and facilities meet a reasonable safety standard and is appropriate to the age and ability of the players;
- (h) Modify your approach to suit the skill levels and needs of players;
- (i) Develop and enhance respect between players, opposition coaches and the decisions of the match official;
- (j) Follow the advice of a physician when determining the extent of a player's injury and beyond that, when players are returning from injury to training and match play;
- (k) Keep up to date with the latest coaching practices (refer to Coach Accreditation Criteria) and the principles of growth and development in children;
- (l) Take time out to teach players (& others) the Laws of the Game, hence raising their awareness;
- (m) Remind all players to play within the spirit of the game at all times;
- (n) Ensure players are good sports and ensure each team member shakes the hand of their opponents at the conclusion of every match;
- (o) Do not smoke or consume alcohol from the team bench (Technical Area) or sideline;
- (p) Remember the actions of yourself and your team is reflective of the perception others take away with them.

Administrators' Code of Behaviour

- (a) Involve young people in the planning, leadership, evaluation and decision making process in the Club network;
- (b) Give all children equal opportunities to participate;
- (c) Ensure the rules, equipment, length of games and training principles suit the age, ability and maturity level of participants;
- (d) Provide quality supervision and instruction for junior players;
- (e) Remember that children will only continue with football, provided they enjoy their experience, so do not over-emphasise awards;
- (f) Help coaches and officials highlight appropriate behaviour and skill development, and assist in raising the standards of coaching and officiating;
- (g) Ensure everyone involved in football emphasises fair play, and not winning at all costs;
- (h) Be tolerant and calm under pressure and approach problem solving in a supportive manner as members and players will expect you to set an example for others ;
- (i) Support the implementation of the National Junior Sport Policy;
- (j) Make every effort to educate persons who breach these guidelines from time to time.

Officials' Code of Behaviour

- (a) Modify your approach to suit the skill levels and needs of players;
- (b) Praise and encourage all participants;
- (c) Be consistent, objective and courteous when making decisions;
- (d) Do not tolerate unsporting behaviour and promote respect for all opponents;

- (e) Emphasise the spirit of the game rather than focus on negative aspects;
- (f) Encourage and promote rule changes to all players and members;
- (g) Be a good sport yourself, as actions speak louder than words;
- (h) Keep up to date with the latest trends in refereeing, and knowledge of growth and development of children;
- (i) Remember that you set the example on the park, therefore, your behaviour and comments should always be positive and supportive.

Spectators' Code of Behaviour

- (a) Remember all children play football for their enjoyment, not just yours;
- (b) Applaud good play and performances from both teams, and be forward in congratulating all participants on their performance regardless of the final outcome;
- (c) Respect the match official's decisions on the day and teach children to do the same;
- (d) Never ridicule or scold a child for making a mistake before, during or after the game, as this may deter that child from continuing in the sport;
- (e) Condemn the use of violence in any form, be it by spectators, coaches, officials or players;
- (f) Show respect to for both teams when watching matches, because without them there would be no game;
- (g) Encourage players to follow rules and accept the decision of the match official;
- (h) Do not intimidate, harass or use foul language towards, players, match officials, Club officials or spectators.

Between the Parent/Player and the Coach

Our coaches invest a lot of time and effort to improve the Football skills of all players. Parents are asked to fully support their child's coach and where possible assist the coach to ensure training and match days run smoothly.

If a Parent/Player has concerns about the behaviour or attitude of a Coach, they should -

- Inform the Team Manager that they would like to speak to the coach or personally ask the coach for a meeting at a time convenient to the coach.

At NO time should a Parent confront a Coach during training or while a game is in progress. If the Parent/Player wishes, they may withdraw their child and arrange a meeting with the coach.

- The Parent/Player must not let the situation become heated.
- If the Parent/Player feels that they are not able to resolve their problem after speaking to the Coach or if they do not think they can resolve their problem by speaking to the Coach, then they should contact the Junior President and organise a meeting to discuss.
- The President will then talk to the Coach and try to resolve the dispute or may consult with a number of Junior Committee members to convene a mediation process.
- The President will mediate at a meeting between the Coach and the Parent and attempt to resolve the problem.
- If mediation doesn't work then the President will adjudicate to the best of his/her ability and in the best interest of the Club.

Please Note: If a number of parents have concerns then they should put these in writing and email/send these to the Junior Committee.

- At NO stage should parents abuse or threaten a coach. Any breach of this could result in parents and/or their child being either suspended or expelled from the club.

Coaches must be treated with respect and any disputes should be resolved amicably.

Between Player / Player

If a Player has concerns about the behaviour and/or attitude of another player (same team or otherwise):

- Players/Parents should not take matters into their own hands.

They should refer the matter to the Coach, Team Manager or a Junior Committee Member who will decide the appropriate action to follow.

- The appropriate dispute policy will be determined and applied.
- If the matter warrants the intervention of the President, the matter will be investigated by this

person and he/she will adjudicate to the best of their ability and in the best interest of the Club.

Between the Coach/Manager and the Player

If you have concerns about a player's behaviour or attitude:

- Talk to the player and express your concerns.

If the player is 14 years of age or younger, you must always speak to the child in the presence of their parent.

- If there is a further incident with the player, and you are still not satisfied with the behaviour of the player, you should again speak to the player and parent and make them aware that future indiscretions will not be tolerated.

At this point, you must inform the President, preferably in writing via email.

- If the behaviour of the player does not change, the player will be spoken to by the President and, if necessary, may be required to address the Junior Committee to explain his/her behaviour.
- If a situation arises at Training/ Matches that requires some immediate action, the Coach/Team Manager will adjudicate to the best of their ability and in the best interest of the Club.

The matter must be referred to the President or the Junior Committee for further investigation.

Between the Coach and the Parent

If a coach has concerns with a Parent's behaviour or attitude they should:

- Talk to the Parent about their concerns, and do this where possible, in the presence of their Team Manager.

If the Team Manager is not present, then the coach must report the concern to the Team Manager as soon as possible.

- The Coach must not let the situation become heated. Always talk to the Parent away from the field of play, unless this is not possible.
- If the Coach is unable to resolve the problem amicably, then they should refer the matter to the President, preferably in writing via email.
- The President will then talk to the Parent and try to resolve the dispute or may consult with a number of Junior Committee members to convene a mediation process.
- The President will mediate at a meeting between the Coach and the Parent and attempt to resolve the problem.
- If mediation doesn't work then the President will adjudicate to the best of his/her ability and in the best interest of the Club.

No smoking allowed anywhere near CHILDREN.

If a coach requires a player from another team to help make up the numbers due to certain circumstances, they must play all the players listed in their own squad first and not the invited players.

The invited players are there to play in case of tired players or injury.

Winning the game is not the reason why we invite other players to play in the team.

- Once the coach has picked the team, the players stay together throughout the season.
- There is no weekly "promotion or demotion" policy between our teams during the season.

Discussion for players to move teams is done in a collaborated approach between Coach, Parent, Player, Team Manager and President.

- Avoid overplaying the talented players; the just average needs and deserve playing time.
- All players who are invited to the game - must play.

All players must be rotated and substituted as fairly as possible.

- During finals, first preference is given to the existing team members and not players from other teams coming into the team to strengthen their chances.

Players deserve the chance to experience finals football.

- Remember that young people participate for pleasure and winning are only part of the fun.
- Never ridicule a young player for making a mistake or not coming first.
- Be reasonable in your demands on players' time, energy and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience.

All young people are deserving of equal attention and opportunities.

- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect and professionalism to all involved with the sport.

This includes opponents, coaches, officials, administrators, the media, parents and spectators. **Encourage your players to do the same.**

- Show concern and caution toward sick and injured players.

Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.

- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young people.
- Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion
- The FFV has a strict "0" tolerance policy implemented.

Abusive language and bad behaviour will not be tolerated at Mazenod United Football Club.

People who breach this policy and are fined will have to pay this fine personally.

The club will not be responsible for this fine.

This also applies to red card fines.

- People involved in the Team support system will need to obtain all relevant necessary qualifications to be involved with children.
- The person/s who have been identified and charged by the FFV must attend the tribunal hearing.

They are to fill in all the appropriate paperwork and submit all relevant supporting documents and media to the FFV in the timeframe the FFV have allowed.

The people charged must ask all people who witnessed the situation to attend as support.

They are to bring with all supporting documents and media. Failure to attend may occur an automatic fine and guilty plea.

- The Junior Committee are not responsible for the case.

If they did not witness the event and add no value to the case, they do not have to attend.

- Matchbooks must be signed properly.

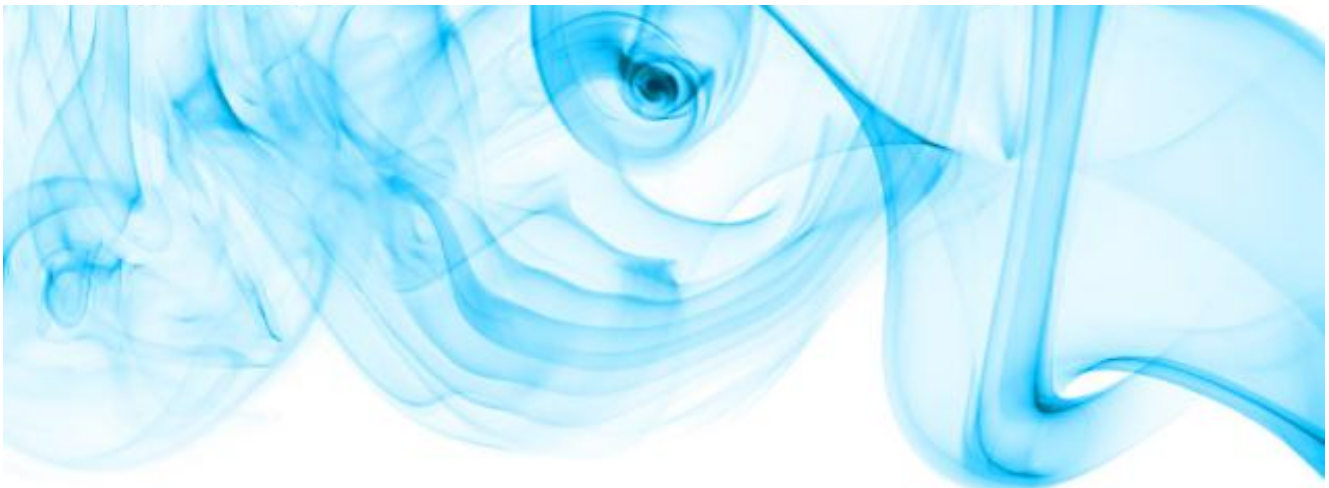
Failure to do so could result to a fine.

**MAZENOD UNITED FOOTBALL CLUB INC.
2013 STRATEGY**

Ron Palermo - Junior Club President



Registration Forms



MUFC
LEAVE NOTHING UNDARED

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Incorporation No. A0057172W

Client: Mazenod United Football Club

Policy: Junior Club Strategy

Prepared: Ron Palermo | Michael Diamente

Date: January 2013

MAZENOD UNITED FOOTBALL CLUB INC. 2013 REGISTRATION FORM

Incorporation No. A0057172W



ALL NEW PLAYERS ARE REQUIRED TO SUBMIT A PHOTOCOPIED BIRTH CERTIFICATE FOR EACH PLAYER

FAMILY DETAILS

Parent/Guardian	First Name	Surname	
Address		Postcode	
Telephone	Home	Work	Mobile
Email	Home	Work	

PLAYER DETAILS

Player 1	First name	Surname
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of birth / /	Club registered in 2012
Medical information	Family Doctor	Telephone
Do you suffer from any medical condition(s) or allergies that we should be aware of? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide details		

Player 2	First name	Surname
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of birth / /	Club registered in 2012
Medical information	Family Doctor	Telephone
Do you suffer from any medical condition(s) or allergies that we should be aware of? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide details		

Player 3	First name	Surname
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of birth / /	Club registered in 2012
Medical information	Family Doctor	Telephone
Do you suffer from any medical condition(s) or allergies that we should be aware of? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, please provide details		

PARENT / GUARDIAN CONSENT

1. In the event of any accident or illness, I/We authorise the Mazenod United Football Club Inc. or nominated person to obtain on my behalf, medical treatment as my child / children require and I accept all interventions as deemed necessary at the time.
2. I/We are aware that if I/We are fined as a result of breaching the MUFC/ FFV Code of Conduct that I/We will pay the fine(s) personally including but not limited to red cards. I/We will attend the tribunal hearing and fill in the appropriate paperwork in the timeframe the FFV have allowed.
3. I/We also accept the responsibility for payment of any and all expense(s) and/or fine(s) incurred.

Signature:	Relationship to player/s:	Date:
Signature:	Relationship to player/s:	Date:

MAZENOD UNITED FOOTBALL CLUB INC. 2013 REGISTRATION FORM

Incorporation No. A0057172W



VOLUNTEERS

I can help: Coach Manager Leader Canteen First Aid Committee Other

WORKING WITH CHILDREN

Do you have a Working With Children Check card? Yes No Card No. Expires On: / /

PLAYER PUBLICITY

I agree to the use of my / our child/s name or image in the local media or internet.

I consent, unless I otherwise advise in writing to Mazenod United Football Club Inc., to the use of my child's details including name, and also image and likeness, before, during and after the season for promotional, broadcasting or reporting purposes in any media.

Yes No

APPLICATION FOR MEMBERSHIP TO MAZENOD UNITED FOOTBALL CLUB INC.

- I hereby apply for membership of the Mazenod united football club Inc. on behalf of the Player(s) listed overleaf.
- In making this request, I agree to be bound by the FFV codes of behaviour as well as the rules and Code of Conduct of the Club and will conduct myself in a manner that will not bring the game or the club into disrepute.
- It is Parents responsibility to inform the Team Manager/Coach if your child is unavailable for training sessions or games.
- In addition, I acknowledge and declare that the details provided by me are true and correct.

Signature

Date

Parents and Players responsibilities

- It is the parent / guardian's responsibility to ensure their child is at the correct venue by checking with the Team Manager/Coach.
- It is the parent / guardians responsibility to be prompt when collecting your child - I/We fully appreciate that the club, its coaches and team managers are volunteers.
- It is Parents responsibility to inform the Team Manager/Coach if your child is unavailable for training sessions or games.
- All parents / guardians will assist (on rotation) the club / team by manning the canteen, line marking, erection of nets, oranges, drink bottles and laundering of uniforms, a roster will be issued to all parents by the Team Manager before the season commences.
If you cannot take your turn, it is your responsibility to make alternative arrangements and to inform the Team Manager of roster changes.

Complaints and Disciplinary Procedures

- If a parent / guardian has a complaint, please direct your complaints to the Junior President on training nights, not on match days.
If further action is necessary, complaints must be sent in writing to the Club Secretary for the committee to review.
- The Club reserves the right to suspend or expel any member or player who fails to abide by the rules, regulations and codes of behaviour, as published by the Mazenod United Football Club Inc. and displayed on the Football Federation Victoria website.

Mazenod United Football Club Inc. - Code of Behaviour

Available for viewing and download via the following link to the our website www.mazenodunitedfc.com.au

REGISTRATION FEES

Registration fees for 2013 are: **Small Sided Football Under 6-8 \$250** | **Small Sided Football Under 9-11 \$450** | **Junior Boys & Girls under 12-18 \$450**

Families with more than one child are entitled to receive a \$50 discount off the registration fees for each additional player.

Fees include FFV insurance, FFV Team Affiliation Fees, Referee Fees, training shorts and socks for the season, Presentation day certificates and trophies.

Payment can be made by cheque, cash or EFT payment:

- Cheques can be made payable to Mazenod United Football Club Inc.
- Cash (please bring exact amounts) will be accepted on the registration days and/or training nights.
- EFT payments can be made at any time, please use your child/rens name in the description sections for identification purposes.

Account name: MAZENOD UNITED FOOTBALL CLUB INC.

BSB: 633-000

Account No: 145175154

Player 1 \$ Player 2 \$ Player 3 \$ Total Amount Due \$

- Membership will not be accepted unless the parent /guardian agrees to the terms and conditions of the Mazenod United Football Club Inc.
- All fees are to be paid prior to 31 March 2013.

Office Use

Fees Receipt Number: Player Birth Certificate(s): Yes No Player 1 Player 2 Player 3

Notes

MAZENOD UNITED FOOTBALL CLUB INC.

CONFIDENTIAL MEDICAL INFORMATION

Incorporation No. A0057172W



Mazenod United FC wishes to ensure that all children are given every opportunity to perform to the best of their ability and to enable us to do so we ask that you complete this form.

The information is intended to assist the First Aid Officer(s), Coaching Staff, Team Manager(s), Committee Member or Ambulance staff in case of any medical emergency that may arise.

Information on this form will be kept in the strictest confidence but will be disclosed to the Coach and Team Manager of your Child's Team.

If you need to discuss this form with the Club, please contact the Club Secretary.

FAMILY DETAILS

Parent/Guardian 1	First Name	Surname	
Parent/Guardian 2	First Name	Surname	
Address	Postcode		
Telephone	Home	Work	Mobile
Email	Home	Work	
Family Doctor	Telephone	After Hours	
Medicare No.	Ambulation Subscription No.		
Private Health Provider:	Private Health Membership No.		

PLAYER DETAILS

Player	First name	Surname			
Sex <input type="checkbox"/> M <input type="checkbox"/> F	Date of birth / /	Age <input type="text"/>	Height <input type="text"/>	Weight <input type="text"/>	
Medicare Ref No <input type="text"/>	Blood Group: <input type="text"/>	Do you object to blood transfusions? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Does your child wear contact lenses? <input type="checkbox"/> Yes <input type="checkbox"/> No	Does your child have dentures or braces? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Does your child suffer from any of the following?	Asthma <input type="checkbox"/>	Diabetes <input type="checkbox"/>	Allergies <input type="checkbox"/>	Epilepsy <input type="checkbox"/>	Other <input type="checkbox"/>

Please provide any information that the Club should know in relation to the above conditions below.

Is your child recovering from an injury or illness that may affect their performance? If so, please provide details below.

PLEASE ENSURE ALL MEDICATION IS AT EVERY TRAINING AND GAMES AND THAT THE COACH AND TEAM MANAGER ARE AWARE OF ITS LOCATION.

EMERGENCY CONTACTS

Contact 1	First Name	Surname	
Address	Postcode		
Telephone	Home	Work	Mobile
Email	Relationship		
Contact 2	First Name	Surname	
Address	Postcode		
Telephone	Home	Work	Mobile
Email	Relationship		

MAZENOD UNITED FOOTBALL CLUB INC. CONFIDENTIAL MEDICAL INFORMATION

Incorporation No. A0057172W



MEDICAL CONSENT AGREEMENT

- ▶ I/We permit Mazenod United FC to seek urgent medical attention for our child if the Club or FFV officials believe it is necessary in the circumstances and to quote our Medicare Number and Ambulance Number.
- ▶ If the Player is injured or appears sick while playing/training for Mazenod United FC and a representative of the Club, the player's coach or team manager or an official of the Football Federation of Victoria regard it as necessary for the player to seek and obtain medical treatment including hospitalisation, I authorise that person and the Club to seek and obtain that medical treatment or hospitalisation.
- ▶ In these circumstances I/We consent to my Medicare number being provided to a Medical Practitioner or Hospital for medical care given to the player and my Ambulance Membership Number being provided to the Ambulance Service should an ambulance be called.
- ▶ I/We permit Mazenod United FC to seek urgent medical attention for our child if the Club or FFV officials believe it is necessary in the circumstances and to quote our Medicare Number and Ambulance Number.
- ▶ Mazenod United FC agrees to do its utmost to try to contact me, if possible, prior to seeking medical treatment for the player but I/We understand that it may not always be possible and that Mazenod United FC will contact me/us as soon as practicable.
- ▶ To the best of my knowledge, all information contained on this Confidential Medical Information is correct.
- ▶ Where the Coach, Team Manager, First Aid Officer or Club Representative is unable to contact me, or it is impracticable to contact me - I hereby give permission to them to seek treatment for my child at a hospital, or to call a doctor and/or ambulance and/or any other medical treatment during an emergency and agree to pay all relevant costs involved.

Parent / Guardian 1 Name:

Signature:

Relationship

Date:

Parent / Guardian 2 Name:

Signature:

Relationship

Date:

An aerial photograph of the Mazenod College campus. The image shows a large green sports field with a running track on the right side. The field has 'MAZENOD COLLEGE' and '1961' written on it. To the left of the field is a residential-style area with several houses and trees. A blue callout box in the top left corner contains the word 'LOCATION'.

LOCATION

MAZENOD COLLEGE

KERNOT AVENUE
MULGRAVE
VIC 3170

All guests must park and enter from Kernot ave entrance and walk through campus to get to the ground.

A white callout box with the text 'KERNOT AVE ENTRANCE'. A white arrow points from the bottom of the box towards the entrance of the college building at the bottom of the image.

KERNOT AVE ENTRANCE